

Dedham Parish Council
www.dedhamparishcouncil.co.uk



Clerk to the Council: Emma Cansdale 2 Goose Green Cottages Colchester Road Wix, Manningtree CO11 2PD
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clerk@dedhamparishcouncil.co.uk

Tel. 01255 871483

Agenda

Members of the Council are hereby summoned to attend the Virtual Meeting of the Parish Council on Monday 1st June 2020 at 7.30pm for the purpose of transacting the following business.

The Public and members of the press are invited to attend and can request the Zoom link and password by emailing the clerk at clerk@dedhamparishcouncil.co.uk:

20.041. Election of Chair

a) The Coronavirus Act allows Parish Councils to postpone the Annual Meeting of the Parish Council up to May 2021. Councillors to agree whether to treat this meeting as the Annual Meeting of the Parish Council.

b) Subject to item a) Election chair

c) Election of Vice -chair

20.042. Apologies for absence

20.043. Declaration of Interest. Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

20.044. Update on items from last meeting, not reported separately and other updates and reports.

- **Chairs Report**
- **Public Footpaths**
- **Car parking and litter over Bank Holiday weekend**
- **Corona virus update**

20.045. Minutes

Acceptance of minutes of meeting 02.03.2020.

20.046 Have Your Say.

Report from Cllr Nigel Chapman. Ward Councillor.

Report from Cllr Anne Brown. Essex County Councillor.

20.047. Accounts.

- a) To receive accounts and agree payments (including payments made since the last meeting)**

20.048. Accounts for year ending 31.3.2020 and Annual Governance and Accountability Return

- a) To approve and complete Section 1, Annual Governance Statement 2019/20
b) To approve Section 2, Accounting Statements 2019/20
c) To receive the internal audit report.
d) To approve the accounts ending 31st March 2020.

Section 1 and 2 of the AGAR, and the accounts to be signed off by the chair

20.049. Planning Advisory Group. Cllr Kevin Taylor.

a) To receive and agree recommendations on the following planning applications:
200942. Parkside, Boxhouse Lane, Dedham Colchester CO7 6HZ. Insertion of Velux windows into the roof of the garage to provide natural light and reduce the reliance on electric lighting.

200931. East House, East Lane, Dedham CO7 6BE. Removal of existing conservatory extension and replacement with single storey extension. Removal of existing garden south facing garden room and replacement with new garden room on same footprint. Alterations to sash window on west facing bay window

201073. Loom House, Royal Square, Dedham Colchester CO7 6AA. Erection of new conservatory and replacement cart shed

b) To note comments submitted since the last meeting.
200797 Old School House, School Lane, Dedham CO7 6HF

Demolition of single storey rear extensions and erection of a two storey rear extension. Renovation and repairs to existing building

This is a listed building and involves the removal of a rear lean-to extension. The proposed extension will not be visible from the front and is well designed.

Recommendation: No objection.

20.050. Insurance Renewal

To note the insurance renewal with BHIB (three year agreement)

20.051. Document review

To review and agree the following documents:

- a) Standing Orders
- b) Financial Regulations
- c) Risk Register
- d) Other policies to be reviewed throughout the year.

20.052. Grants and Donations

To consider the following grant and donation requests.

- a) To consider the request for a £1000 grant for Nurture Dogs following their presentation in February.
- b) Church yard grant £1500
- c) Youth club. TBC

20.053. The Drift improvement project

To receive a report on phase 1 design works for the Drift improvement project. [This report covers the rationale for commissioning an arboricultural survey and the need to appoint a landscape architect to enable DPC to progress its stated intention to provide bollard lighting along the Drift. Consideration is also given to the need to resurface the Drift at some time in the future.] "

Quotations received will be considered during a session closed to members of the public as they contain information of a commercially sensitive nature

20.054. Correspondence. Clerk

- Yoga on the Playing field.

20.055. General Power of Competence

To resolve to confirm that Dedham Parish Council meets the conditions for the General Power of Competence.

20.056 Matters of continuing

Date and Time of the next meeting. TBC

Forthcoming events

N/A

Closed Session. Public are excluded from this session under the Public Bodies Admissions Act 1960.

20/057. To receive quotes and appoint a contractor for the following items relating to the Lighting and Drift work (item 20/053):

- a) To award the arboricultural survey.
- b) To award the Topographical survey.
- c) To award the Landscape survey

** reports available on the website or from the clerk