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Agenda

Members of the Council are hereby summoned to attend the Annual Meeting of the Parish Council on Monday 24th May at 6.30pm at Duchy Barn, Dedham for the purpose of transacting the following business.

The Public and members of the press are invited to attend, please contact the Clerk if you wish to attend as numbers may be limited due to Corona Virus restrictions.

1. Election of Chairman

2. Election of Deputy Chair

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3. Apologies for absence

4. Declaration of Interest.

Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

5. Minutes

Acceptance of minutes of the Extraordinary Meeting 30th April 2021.

6. Have Your Say

Maximum of 3 minutes per person/group to make representations to the Parish Council, to a total of 15 minute.

Report from Cllr Nigel Chapman, Ward Councillor

Report from Cllr Lewis Barber

7. To debate and decide the action to be taken determine the Committees and Working Groups (WG) structure and remits going forward.

The current structure is set out below:

- a) Personnel Committee (4 members)
- b) Car Parking (WG) (3 members)
- c) Strategic Development (WG) (will appointed at the next meeting)
- d) Finance (and Banking) (WG) (3 members)
- e) Lighting (WG) (4 members)
- f) Planning (WG) (4 members)
- g) Sports and Recreation (WG) (3 members)
- h) Business Communications and Media (5 members)
- i) Environment, Highways and Safety (4 members)

7. To agree expenditure detailed on the finance document appendix (a)

Date and Time of the next meeting.

Signed: Jayne Cole (Clerk and RFO)