



Dedham Parish Council
Annual Parish Meeting
www.dedhamparishcouncil.co.uk

To: All Councillors

You are hereby summoned to attend the meeting of Dedham Parish Council at 6:30 p.m. on Monday 12th May at the Duchy Barn, Dedham for the purpose of transacting the following business. Members of the press and public are welcome:

Carol Harbach,
Clerk for Dedham Parish Council
The Gem, Nayland Rd, Gt Horkesley Colchester Essex CO6 4HA
Telephone Number: 07837714615
E-mail: clerk@dedhamparishcouncil.co.uk

AGENDA

- 25/022 Election of Chairman (sign Declaration of Acceptance of Office)**
- 25/023 Election of Vice chairman (sign Declaration of Acceptance of Office)**
- The Chairman then suspends the parish council meeting to conduct the Annual Parish Meeting before the Parish Council Meeting.
- 25/024 Confirmation of councillors to confirm consent for sending of council summons and agendas via email**
- 25/025 Welcome and apologies of absence.**
- 25/026 Declaration of Members Interests**
- 25/027 Election of Councillors for sub-committees**
Finance, Standards and Procedures
Planning
Community Relations
Infrastructure
Communications
- 25/028 Public Open Forum (maximum 15 mins)**
- 25/029 To approve the minutes of the last meeting (7th April 2025)**
- 25/030 Matters arising from these minutes**

- 25.031 Visitors Report from Colchester City Council (CCC) and Essex County Council (ECC)**
- 25/032 Parish Plan discussion**
- 25/033 Finance, standards and Procedures report**
033.1 To approve payments in accordance with the 25/26 Budget.
- 25/034 To review the effectiveness of the system of internal control (Internal Auditor) Chairman to sign AGAR**
034.1 To sign off the AGAR forms for this year for audit purposes
- 25/035 Planning report recommendations on planning applications listed below:**
035.1 Planning Applications – Observations conveyed under delegated authority since last meeting.
- 250711 Shermans House, High Street, Dedham Essex CO7 6DE
T1 - Portugal Laurel - fell - due to damage being caused to wall as well as becoming incredible close to neighbouring building T2 - Portugal Laurel - fell - due to being very close to boundary wall
- 250652 Linden House, Birchwood Road, Dedham Essex CO7 6EB
Proposed ground floor side and rear wraparound extension, floor plan redesign and all associated works at Linden House, CO7 6EB
- 250626 Forge House, 2A Forge Street, Dedham Essex CO7 6AR
Yew Tree - reduction of tree by circa 1.5m all over to reduce dropping of leaves and toxic berries into gardens. Will drastically improve light in gardens of 2a & 2 Forge St
- 250471 The Clyde, Ardleigh Road, Dedham Colchester CO7 6EE
Removal of existing conservatory and side store. Erection of single storey rear extension to form new family room and utility room. Resubmission of application number 211100
- 250456 Appletree Cottage, Anchor Lane, Dedham Colchester CO7 6BX
Application to discharge condition 3 (extraction vent), 4 (rooflight) and 5 (new door opening) of planning consent 241442
- 250379 Sunnycroft, High Street, Dedham Essex CO7 6HL
Proposed self-build replacement dwelling
- 250256 Meadow Cottage, Mill Lane, Dedham Essex CO7 6DH
Trim front laylandie hedge o last year’s growth, reduce 6 white horn beams a 1 Rowan previous points. Reduce 3 Robinia to previous points. Reduce Blue Atlas cedar o contain growth. Prune and thin wheeping willows removing extended branches and deadwood.
- 250731 - he Drift Cottage, Southfields, Dedham Essex CO7 6AH
Proposed single storey rear extension following demolition of existing conservatory.
- 035.2 Planning Applications – Decisions received since last meeting
- 250395 Land adj to, Denbury, Ardleigh Road, Dedham Colchester CO7 6EG
Application for approval of details reserved by conditions 6 &10 (231924)

CCC Decision: Discharge of Condition (Approved)
250230 Playing Field, Brook Street, Dedham Essex CO7 6AD
Installation of eight floodlights to outdoor tennis court

CCC Decision: Refuse

250178 -1 Threadneedle Street, Dedham, Colchester, CO7 6HH

Repair internal ground floor wall. Repair / replace plaster on water

CCC Decision: Approve Conditional

035.3 Approval to hold council planning meetings 30 mins before main council meeting.

25/036

Community areas

036.1 Information regarding litter picking with Church Youth group

25/037

Infrastructure

037.1 Information report from NEPP meeting

037.2 Car Park information update

037.3 Approval of supplier for tree works and amount

037.4 Approval of supplier for pavilion works and amount

037.4 Information report of drainage on Castle Hill

25/038

Communications

0.38.1 Discussion on progress of website design

25/039

S106 allocated money

039.1 Discussion on the use of allocated community funds available of £1,140.34 from CCC.

25/040

Clerk's Report

25/041

Training Events

0.41.1 Report on attended event

0.41.2 Nomination for new event

25/042

Closure of meeting

24/043

Closed meeting item

0.43.1 Discuss a revision to the payment terms for the Parish Warden.