



Dedham Parish Council

www.dedhamparishcouncil.org.uk

Clerk to the Council: Emma Cansdale
 2 Goose Green Cottages
 Colchester Road
 Wix, Manningtree CO11 2PD
clerk@dedhamparishcouncil.org.uk
 Tel. 01255 871483

Assistant Clerk to the Council: Brian Hindley
 21 Lawford Place
 Lawford
 Manningtree
 CO11 2PT
 Tel. 01206 395579

Minutes of the Annual Meeting of the Parish Council held at 7.30pm on Monday 1st June 2015 at the Duchy Barn Dedham.

15/022. Apologies for absence: Cllr Christine Frost, Cllr Chris Clark, County Councillor Anne Brown

15/023. Present: Cllr's Sheila Beeton, Tony Regan, Nicola Baker, Kevin Taylor, Peter Gibbins and Ann Follows.
 Brian Hindley Asst. Clerk, Emma Cansdale Clerk

15/024. Declaration of Interest. Councillors to declare any disclosable pecuniary interest, other pecuniary interests and non-pecuniary interest not already declared.

Cllr Baker declared a pecuniary interest. Planning application 150948

15/025. Minutes: Minutes of the Annual Meeting of the Parish Council, held on 11.05.2015, were approved and duly signed by the chair Cllr Beeton.

15/026. Clerks reports.

The Clerk and Assistant Clerk gave their reports, covering the new notice boards, HGV's on Ardleigh Rd, the bins in the car park and dog fouling around the village

15/027. Update on items from last meeting not reported separately.
 Roles of Clerks. The revised list of clerks roles were accepted.

15/028. Open Sessions: Have your say.

Members of the public are invited to comment on any items on the agenda.

A resident raised the issue of the hedge on Manningtree Road, side of the surgery. The hedge from the surgery to Constable Row is getting higher and wider. Colne Housing are saying it is not their responsibility, it's the Councils. However, Colne have cut it back before. Asst. Clerk to speak to previous contact at Colne Housing.

Report from Councillor Anne Brown- not present.
 Report from Councillor Mark Cable- not present

15/029. Accounts: The list of payments were approved, and cheques signed by Cllr Beeton and Regan.

Proposed: Cllr Beeton

Seconded: Cllr Follows

Agreed by all.

15/030. Planning.

Cllr Baker declared a pecuniary interest in application 150948, and left the room.

a) 150948. Tinkersfield, East Lane.

Single storey front and rear extensions: first floor side extension.

Recommendation: DPC do not object in principle, but we wish CBC to consider the objection on his basis of right to light, and to investigate appropriately.

Cllr Baker returned.

150954. Dedham Mill, Mill Lane.

Removal of tree in conservation area.

Recommendation: Approved today by CBC.

(TR to confirm process for tree consultation with CBC)

151055. Crownfields, Crown Street.

Two storey and single storey rear extension.

Recommendation: No objection

150848. 11 Dedham Meade.

New one and a half storey rear extension.

Recommendation: No objection

150900. East of England Co-op, High Street.

Replace signage.

Recommendation: It is already in situ. Historic England have objected. DPC to object, as sign has been put up before it should be and the colour should be the dark green to match the rest of the frontage.

150919. Dairy House, High Street.

Discharge of Condition 6 from approval 150155.

Recommendation: No objection

Proposed: Cllr Regan

Seconded: Cllr Beeton

Agreed by all (Cllr Baker did not cast a vote on application 150948)

b) Update on Hallfields Cllr Regan reported the following:

Email from Eddie Bacon CBC are yet to receive final signed copy of S106 from all parties involved. They expect to receive in the next few weeks. There is no update on a start date. Cllr Beeton added that Mr Bacon has said these things always take a long time to be agreed, as so many solicitors are involved. There is nothing singular with this application to suggest it won't go ahead.

15/031. Personnel Committee Terms of Reference

Following a discussion, the TOR's for the Personnel Committee were approved.

Cllr Beeton/Clerk

Proposed: Cllr Taylor

Seconded: Cllr Regan

Agreed by all

15/032. Playground refurbishment: Commence on 15th June, 2 weeks work. Discussions with the appointed painter before work carried out. Container required in RS for Contractor. To advise the residents. The opening date is Tuesday 7 July 2015. Notice of closure to be displayed. Asst. Clerk.

Cllr Regan to advise the school when the playground is closed. Programme for the opening to drawn up. SB/BH

15/033. Reports from Advisory Groups.

Communications group has had a meeting. Press and Media policy to be brought to the next meeting.

15/034. Telephone box use

Following a report from Cllr Gibbins and discussion on the use of and refurbishment of the ex telephone box on Royal Square, it was resolved to seek quotes after the playground has been completed.

Proposed: Cllr Gibbins

Seconded: Cllr Beeton

Agreed by all

15/035. Flower tubs

Following a report from Cllr Baker, and discussion on the up keep of the flower tubs, it was resolved to devise a rota for watering. i.e. individuals on a daily basis. Cllr Taylor did ask if DPC could not pay for someone to do it. Cllr Baker added being seen watering the plants is a good way to collect feed back from residents. It was noted that Horizon Landscapes will be providing plants for the tubs around the War Memorial

Proposed: Cllr Baker

Seconded: Cllr Beeton

Agreed by all

15/036. SLCC membership for the Clerk

Following a discussion it was agreed to split the payment for the Clerks membership to the SLCC with Wix Parish Council. £128 (£10 joining fee and £118 annually)

Proposed: SB

Seconded: NB

Agreed by all

15/037. Correspondence

a) Email regarding excess stones post resurfacing the roads. Email back saying ECC has been advised by the clerk of the situation and DPC are in no position to do anything. This is a matter for ECC Highways who have been advised.

15/038. Matters of continuing reference

a) BT Manhole- A/Clerk has chased again. A/Clerk and Clerk to continue to apply pressure.
b) Notice Boards. These are expected to be supplied towards the end of July and Cllr Gibbins agreed for them to be delivered to his home. Asst. Clerk to advise Company.

Closed meeting-public not admitted In accordance with the Public Bodies Admission Act 1960

15/039. Closed session. Repainting roundabout and removal of trees on playing field.

Following a report from the Assistant Clerk, and discussion it was resolved to award the roundabout painting contract to Alan Grego (subject to him being able to do it within the timescales)

Proposed: Cllr Regan

Seconded: Cllr Gibbins

Agreed by all

Following a report from the Assistant Clerk and discussion it was resolved to award the tree removal contract to Bland Landscapes.

Proposed: Cllr Baker

Seconded: Cllr Follows

Agreed by all

Clerk to draw up a risk assessment to cover the play area and all other Parish Council activities and responsibilities.

15/040. Time and date of next meeting: Monday 6 July 2015 at 7.30p.m..