



Tel. 01255 871483

Dedham Parish Council

www.dedhamparishcouncil.org.uk

Clerk to the Council: Emma Cansdale
2 Goose Green Cottages
Colchester Road
Wix, Manningtree CO11 2PD
clerk@dedhamparishcouncil.org.uk

Assistant Clerk to the Council: Brian Hindley
21 Lawford Place
Lawford
Manningtree
CO11 2PT
Tel. 01206 395579

Minutes of the Parish Council meeting held at 7.30pm on Monday 5th October 2015 at the Duchy Barn Dedham.

Attendance:

Cllr S Beeton, Cllr T Regan, Cllr K Taylor, Cllr A Follows, Cllr C Frost, Cllr N Baker, Cllr C Clark, Cllr Peter Gibbins.
Clerk Emma Cansdale,

15/085. Apologies for absence.

Assistant Clerk Brian Hindley

15/086. Declaration of Interest. Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

Cllr Chris Clark- Chairman of the Sports Club

15/087. Minutes

The minutes of the meeting held on 7th September 2015, were accepted as an accurate record and duly signed by the Chair, Cllr Sheila Beeton.

15/088. Clerk's reports: Notice Boards: Arrangements made for Jean Flewin to hold a key to place Parish notices on the boards. Clerk BT Manhole meeting with Cllr Terry Knights ECC who will coordinate efforts to solve the problem of water flooding the footpath. Clerk.

To report the nominations for the Ward Councillor position. Election to be held on Thursday 22nd October
The EALC has submitted their choice of a member of Essex Parish Council to be extended an invitation to the Queens Garden Party. Any other invitation it appears has to be made independently;

15/089. Update on items from last meeting.

Letter of thanks sent to Mark Cable for his work as Ward Councillor – Clerk.

15/090. Open Session: Have your say.

A member of the public reported there were three vehicles parked on double yellows lines on Brook St. Prams, and wheelchairs were unable to get past them, nearly all day. Suggested: have a word with NEPP about enforcement and call in to the property. Also, cars are being parked again on the path in Manningtree Rd. **Action: Clerk- speak to resident concerned, inform NEPP and letter drop Constable Row**

County Councillor Anne Brown reported the following:

- Cllr Brown has submitted an FOI to CBC asking for the amount of business rates received from Dedham and Langham. Dedham businesses contribute over £500,000. CBC keep currently 40% but it was reported at the Conservative Party Conference that Local Councils may in future be able to keep the whole amount.
- Cllr Brown has received requests for a bus shelter near the pump on the High Street. Noted: the footway is not wide enough to accommodate footfall and shelter. She did question whether the footway could be widened there and is happy to take it to the LHP.
- Letter from Mr Milsom,- received by Cllr Brown and DPC regarding the water coming down from Gun Hill House and causing damage to the carriageway on Stratford Rd by the bridge. Cllr Brown has spoken to ECC, and will push portfolio holder in October before it gets icy. Serious investigation by ECC is required.

- If the current investigations are unsuccessful, Cllr Brown will seek to use LHP to resolve the flooding issue around the BT box by Royal Square.

15/091. Accounts:

- a) The Clerk to give the monthly finance report and cheques listed (attached) for payment.
Proposed: Cllr Taylor
Seconded: Cllr Baker
- b) To approve Standing Order for the Asst Clerk for Home use as Office expenses in accordance with the Expenses Policy, at £10 per month.
Proposed: Cllr Clark
Seconded: Cllr Beeton
Agreed by all.

a) 15/0902. Planning Advisory Group. (PAG) The following planning applications have been received:

151808 Coach House Grove Hill. Re-painting of external walls. **Recommendation: No objection**

151803 2 Lower Barn Farm Cottage. Manningtree Road. Single and two storey rear extension. **Recommendation: No objection**

151838 11 Dedham Meade. One and half storey rear extension, render to gables and alterations to ground floor front windows (re-submission of 150848) **Recommendation: No objection**

151920. Greenacres, Long Road East, Demolition of existing 1950's bungalow and kennels and construction of low-energy new-build house with standalone garage **Recommendation: No objection, but to ask the external finishes are agreed to the satisfaction of the planners. DPC would generally support a darker finish.**

151938. Cavendish House Coggeshall Road. Detached double garage, garden store and home office.

Recommendation: Refusal. DPC feel the building is too large for the location, and the purpose stated.

AF- clause to say it cannot be used for residential purposes.

151952. Knights Manor, East Lane. Replacement of existing windows with new oak windows to similar design, insertion of 3 new windows above 3 existing to West elevation of the kitchen. Replacement of timber frame on a like for like basis on North Elevation. New brick bay and window above. **Recommendation: No objection**

152030. Land North 91 Harwich Road, Coggeshall Road. Application for prior notification of agricultural or forestry development - Proposed portal framed building with box profile roofing and cladding **Recommendation: No objection in principle, however no response from Highways yet, and the access is very small. How much bigger is it going to get?**

152085. East of England Co-op High Street, Remove existing signage and replace with new to incorporate new company logo. (Re-submission of 150900) **Recommendation: No objection**

152130. Gould House, High Street, Dedham, Colchester CO7 6AB- Listed building application for erection of new timber stud wall to second floor spare room. **Recommendation: No objection**

Proposed: Cllr Regan

Seconded: Cllr Taylor

Agreed by all

- c) Hallfields Update. Cllr Regan
 Cllr Regan reported on the meeting with Eddie Bacon and others. Notes available on the website.

15/092. Strategic Development:

Cllr Beeton gave the recommendations from SDAG relating to applications under CBC's Strategic Land Availability Assessment process as follows:

- the development of four specific sites in Dedham (Enclosures 1 to 4 attached)
- sites within the Village that might be looked at for development potential (as requested by CBC) (Enclosure 5)

The reports on the 4 specific sites, and an additional last minute site are available on the website.

- 1) Brownfield sites- BT Exchange and Garage Site. Clerk reported there are no plans to sell or develop the Exchange. No further detail on the Garage site.
- 2) Additional car parking- query to raise with CBC. CC- permission only allowed for specific events, not general parking.

To note that agreed recommendations will be communicated to CBC for the purpose of discussion at a Meeting arranged for 8th October with Planning Officer Karen Syrett

To report back to the PC after the meeting with Karen Syrett.

15/093. Playground Refurbishment:

- a) Update on current position with talking flowers and surface. – Cllr Clark reported the talking flowers are working again. We have not had sufficient rain to check. Surface near seesaw is damaged and the contractor will repair it in the near future when they are back on the area.
- b) Payment provision – Clerk. £991.20 is being held back until the surfacing is repaired and we are happy the talking flowers are working.

15/094. AONB Trust- Fruit Trees.

The Asst. Clerk met with Emma Black who indicated that it would be appropriate to place the trees within the car park. Following this discussion, CBC were approached for permission to use their land. They made the following comments:

- Be cautious about planting fruit trees anywhere where the public may be affected by them – slip hazards caused by fruit being on the floor and the inevitable wasp/bee problem late in the year.
- Also consider what, if any, plans you may have regarding the carpark as if these trees go in close to the edges you will have a fight to expand the parking areas if you need to.

To discuss and approve DPC's preferred site, and to progress with the relevant partners.

Following the discussion it was decided that the DPC did not want to accept the offer of the trees and Dedham would not partake in the Scattered Orchard project. **Action- Clerk to report to Emma Black**

15/095. Sports Pavilion Refurbishment Project

- a) To report the notes circulated of Inaugural meeting of Sports Pavilion Project Working Group.
- b) To note approval from ECC of our Expression of Interest, and permission to complete the full application for CIF funding for this project.
- c) To receive and discuss the proposed application from the WG, to extend the Sports Pavilion to give a small room for female football referees changing, meeting room and store room for DPC, to provide refurbishment of the toilets and refurbishment of the exterior including clock tower, and to agree the following funds
 - i) CIF £20,000
 - ii) S106 £5000
 - iii) DPC £5000
 - iv) In the event of not receiving full funding, DPC to meet the shortfall to an agreed maximum. To note possible additional funding sources. Clerk to report.

Following a discussion it was agreed to make the CIF application, and agree the funding on points i)-iii). However point iv) would be reviewed in light of outcome of application

Application to be submitted by 09.10.2015.

Proposed: Cllr Gibbins

Seconded: Cllr Beeton

Agreed by all

Action- Asst Clerk

15/096 Local Bus Service Network Review and Consultation (*)

To note that ECC has carried out an overarching review of subsidised bus services throughout Essex, arising from which it has now published full details of proposed changes to services from April 2016. It is now seeking review from the public and other organisations relating to the details. There are a number of implications for Dedham which are summarised in the attached report**.

Following a discussion it was agreed to submit Cllr Follows recommendations, with an amendment relating to the last two bus services from Manningtree Station which it was agreed should be an hour later. It was agreed to publicise the details as widely as possible with feedback to ECC by 21st October.

Proposed: Cllr. Follows

Seconded: Cllr Beeton

Agreed by all. Action- Cllr Follows

15/097. To receive reports from Advisory Groups.

Sports and Recreation Group Report from Sports Club AGM. Cllr Clark

To note continuing use of golf equipment on the sports field and drones overhead. To produce a sign asking people not to play golf on the field and to ensure drones are only being flown under the current regulations.

Proposed: Cllr Beeton

Seconded: Cllr Frost

Agreed by all

Community Safety and Infrastructure AG. Cllr Follows reported a thorough hedge review had been carried out by herself and the Asst Clerk and the Clerk was now in the process of sending out letters to the landowners responsible. Cllr Follows also reported the current highway issues that the Clerk is dealing with and that the bus shelter replacement project was ongoing. Care Forum - Cllr Frost reported that the flyers have gone out and requested a letter of thanks to be sent to the distribution people. She also reported that they have been approached by a number of organisations as well as some speakers, who would like tables at the event.

The chair suspended standing orders to enable the meeting to continue.

15/098. Replacement of Tree in the Drift: To discuss and agree the replacement tree in the Drift and to report back to Mr Archer – **Action-Clerk**. To be added the next agenda and to request all councillors take the time to look at the area before the meeting. Action: All Cllrs.

15/099. Plant tubs

- a) It is resolved to accept a quotation of £25 plus VAT per tub from Craft Nursery to plant up the three pavement planters for the winter season.
- b) It is resolved to accept the offer from Horizon Landscapes to plant up the War Memorial planters and the two drinking fountain planters for the winter season at cost price. (Up to £200).

Proposed: Cllr Clark

Seconded: Cllr Regan

Agreed by all. Action- Cllr Beeton/Cllr Baker

15/100. Correspondence:

- a) An invitation has been extended to all Councillors to attend the Essex Rivers Hub Celebration on 06 November 2015 at Chelmsford.
- b) An invitation has also been extended to the Sports Club to attend the award ceremony in Chelmsford of the Essex Playing Fields Association on 15.10. 2015. Iris Hindley will attend.
- c) To note and consider an approach from ECC on a project called Total Transport. **Clerk to circulate**
- d) Letter from a resident concerning the water on the bridge at Stratford Rd, causing the carriageway to break up. **Clerk to respond to, in conjunction with Cllr Brown**

15/101. Local Crime – report from Cllr Follows. Break in, in Mill lane. Unsuccessful, they got in, but nothing stolen.

15/102. Matters of continuing reference: Plaque on picnic bench for Robert Cannon. In view of Roy Laverick's current health this matter is deferred.

15/103. Robert Marven- The Postman

Dedham Parish Council would like to make a vote of thanks to Robert Marven, who recently retired after serving the parish as the postman for 45 years. **Action- Clerk to send a thank you card**

15/104. Time and Date of next meeting: Monday 02 November 2015 7.30pm

To note, Dedham Primary School head teacher Heather Tetchner is to retire at the end of the summer term.

Meeting closed 22.15

() copies available from the clerk*

Date.....

Signed.....