



Dedham Parish Council

www.dedhamparishcouncil.org.uk

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Minutes of the Parish Council meeting held at 7.30pm on Monday 6th July 2015 at the Duchy Barn Dedham.

15/041. Apologies for absence.

None

15/042. Declaration of Interest. Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.
Cllr Frost- Planning application for Ryton Brooks St.

15/043. Minutes

The minutes of the meeting on 01.06.2015, were duly accepted and signed by the chair, Cllr Beeton.

15/044. Clerks' reports

The clerks gave their report.

Action- The Clerk to write to the hedge owners on Monks Lane, to thank them for cutting back their hedge efficiently.

Update on items from last meeting. Not reported separately.

- **Hedge - Manningtree Road – Constable Row.** Asst. Clerk. Half a job done, and done poorly. Colne have not been very good at responding. Should be raised with them prior to the new development. Build an evidence base on where Colne Housing have been poor.
- **Flower Tubs watering rota** – Cllr Baker. Rota working well

15/045. Open Session – Have Your Say.

Members of the Public are invited to comment on any items on the agenda.

- The residents are not happy with the reliability of Colne Housing either.
- Parking on the pavement on Constable Row causing difficulty. (Bluey/purple car, mini bus).

Action-Make the site manager aware. Letter drop residents?

Report from Councillor Anne Brown- Cllr Brown gave report.

Key points: Meals on wheels has really dropped. In Colchester using the voluntary Sector in the next year. Make sure people are getting the right service.

Colchester working on devolution.

Care Act, must look after carers, telephone line to help carers. Put on the website.

To ask for a report if the Borough or County Councillor cannot attend.

15/046. Accounts:

- a) Approval was given for the payment of the listed expenditure, list attached
Proposed: Cllr Beeton
Seconded: Cllr Taylor
Agreed all
- b) Approval was given for the Clerk to act on behalf of the PC through a Simple Service agreement.
Proposed: Cllr Taylor
Seconded: Cllr Regan
Agreed all
- c) Approval was given for the payment of Clerks salaries by Standing Order.
Proposed: Cllr Taylor
Seconded: Cllr Regan
All Agreed

15/047. Planning Advisory Group:

- a) The following recommendations were given:
150944 Newsagents, High Street. Change of use of front room from newsagents to residential
Recommendation: Regulations should be applied. Suggest the council comment that they are concerned that another commercial premises has gone from the High St. Do oppose the reverting of a commercial property into residential.

151228 Coral Ville, Coggeshall Road. Single storey side extension and front infill to enlarge lounge

Recommendation: No objection.

Cllr Frost left the room.

151287 Ryton, Brook Street. Single storey rear extension and log burner flue to roof

Recommendation: No objection

Proposed: Cllr Baker

Seconded: Cllr Chris Clark

All Agreed

Cllr Frost returned

151327 Hallfields Farm, Manningtree Road. Discharge conditions 1-34 of application 146334

Recommendation: This is not a consultation, it is in the hands of the planners, but as it is a public document we may comment.

4 6m street lights on the site, in the AONB and Conservation Area, is not acceptable. We can continue to look at these conditions and feedback to CBC.

For information:

151150 Albany House Prune long standing mixed culture hedge back to previous size to maintain a manageable size and so not to restrict public footpath

151182 Fell Oak tree beside children's play area

- b) **Hallfields. Update.**
- c) Note that the clerk will submit planning recommendations during August, in agreement with the PC.

15/048. Playground refurbishment:

- a) Update of progress. Cllr Gibbins. Just about there, should be ready for the opening tomorrow. Work will start at 5am tomorrow. Chris, Brian and Iris have worked very hard. Must rope turf off after opening ceremony, and must be watered.
Write to Youth Club to say their children are over the age.
- b) Approval to pay for the refreshments for the opening ceremony (S137). Not required, as Cllr Clark and Iris Hindley are happy to pay. DPC to pay for hire Duchy Barn hire.
Proposed: Cllr Beeton
Seconded: Cllr Follows.
Agreed all
- c) To receive a report from the Clerk regarding the removal of the bark, and to approve payment for the excavation and removal from site @ £1331.81
Proposed: Cllr Regan
Seconded: Cllr Baker
Agreed all
- d) Report from the Clerk on financial procedures, in light of the above.
To agree a pre-approved contingency fund for future capital works.

Hedge needs cutting back regularly, by a contractor.

Cllr Beeton will go back to Chris Wheeler and report that it will regularly maintained.

15/049. Vacancy for Parish Councillor: Advert for vacancy has been published.

15/050. Essex CC & Southend BC Joint Waste Local Plan

Public consultation on the above 18th June-30th July. Plan available on www.essex.gov.uk/WLP

To request all HGV's use the private road to Martells tips, not through the village.

Footpath, Tree and AONB AG

15/051. Scattered Orchard Project: To receive a proposal from the FP, T & AONB group, to put forward an area within the car park for the placement of (up to) 5 orchard trees, funded by Dedham Vale and Stour Valley Trust. Cllr Beeton.

Following a discussion it was agreed to ask the DVSVT to look at both the playing field and the car park, and feed back their views before the council make a decision.

Community Safety AG

15/052. Care Forum. Proposal to organise a Care Forum, provisionally booked in the Assembly Rooms, 12.11.2015. Cllr Frost.. Flyer in Oct mag, preliminary article in the Summer one.

Proposed: Cllr Frost
Seconded: Cllr Beeton
Agreed all

15/053. Poor Communication with local Police. To discuss and recommend action to include writing a letter to Crime Commissioner. Cllr Follows.

Actions: Asst. Clerk to attend Local Community Action Panel. (LCAP) meeting 14.07.2015 and to raise issue as an action

To write to the Commissioner in regard to the shortfall of the messaging service and police information. **Cllr Beeton**

Proposed: Cllr Taylor
Seconded: Cllr Beeton
Agreed all

15/054. Oil Stains on Royal Square. Discussion on the poor state of Royal Sq.

Following a discussion, it was agreed to cover the patches with a bit of stone in the short term, and to assess the situation again once the new parking enforcement is in place.

Strategic Planning

15/055. Verbal report from Cllr Beeton on the first meeting of the group.

Cllr Beeton gave a report on the first meeting. **Action - to meet with Karen Syrett to discuss Local and Neighbourhood Plans and the four development sites submitted for Dedham under the 'call for sites'.**

Car Park

15/056 Update from the Car Park group.

Cllr Taylor reported they met with CBC. Everything is going well. Details sorted with the method of payment.

15/057 Update on Royal Square. Cllr Taylor

Agreed with CBC that they will patrol Royal Square on the same basis as the High Street.

Actions- advertise in the parish mag, writing to residents, businesses.

15/058. Display of notices on Parish Notice Boards of Business and Commercial concerns. Recommendations of policy by DPC. Asst. Clerk.

Actions: Commercial organisations not permitted (Voluntary organisations are fine) Request for new notices every 6 month. Draft policy, for next meeting.

15/059. CALC Meeting 11.06.2015. Cllr Beeton.

John Gilli-Ross invited a speaker on Neighbourhood Planning. Involves a huge amount of time, effort and cost. Minutes to be circulated - Asst. Clerk

15/060. Small Grant Applications. To receive a recommendation from the Small Grants working group on the application for £250 from the Cricket Club. Cllr Taylor.

Proposed: Cllr Taylor

Seconded: Cllr Follows

To note an additional request from Smartys

15/061. Correspondence:

- **Letter from Mr Milsom re notices in Coach Park.** –Cllr Taylor.
Cllr Taylor responded. To review penalty charge notices with CBC for the coach park.
- **Dedham Run 13.09.2015.** To receive a proposal to allow the Run use of the playing field. Agreed by all. Asst. Clerk to advise they can use the PC side, not the Duchy Field side- permission will be required from the church.
- **New Tubs.** Clerk reported a risk assessment has been carried out on their positioning.
- **Letter from Tourist re lack of brown tourism signs-** and other queries. Clerk reported the tourist signs to be considered by the BKV working party.
- **Colchester has produced a video advertising the Borough,** but has missed Dedham off.
- **Turning circles on Forge St,** difficulty with parked cars. Worried there will be an accident. Policing is difficult. Little or no action can be taken.

15/062 Matters of continuing reference:

- BT Manhole. ECC and BT are still being urged to meet and rectify problem – Asst. Clerk
- Notice Boards. To be delivered week commencing 20.07.2015. Current posts to be re-painted before erecting new boards. **Action** – Cllr Gibbins & Asst. Clerk

15/063. Matters for Information - None

15/064. Time and date of Next Meeting 7.30pm Monday 07.09.2015

Dated 07.09.2015

Signed.....

