



Dedham Parish Council
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Minutes of the Parish Council meeting held at 7.30pm on Monday 7th September 2015 at the Duchy Barn Dedham.

Attendance:

Cllr S Beeton, Cllr T Regan, Cllr K Taylor, Cllr A Follows, Cllr C Frost, Cllr N Baker, Cllr C Clark
Clerk Emma Cansdale, Asst. Clerk Brian Hindley

15/065. Apologies for absence. Cllr Gibbins

15/066. Declaration of Interest. Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

None

15/067. Minutes

The minutes of the meeting on 06.07.2015 were duly accepted and signed by the chair, Cllr Beeton.

15/068. Clerks reports:

Asst. Clerk has provisionally booked ROPSA safety inspection training. To be added to the agenda for approval in October.

Action: Clerk/ Asst. Clerk

Update on items from last meeting. Not reported separately.

None

15/069. Open Session: Have your say.

Report on position of Ward Councillor Mark Cable: To note his standing down on Colchester Borough Council. - Cllr Beeton

Vote of thanks to Mark for his work as Ward Councillor. The Clerk to write to Mark to express thanks. **Action: Clerk**
Report from County Councillor Anne Brown. Not present

Members of the public raised these issues - Grass verges opposite Manningtree Rd, on the bend have not been cut yet this year. Why not? And can the PC do anything about getting these cut? Hedge past Heath school also bad. Hallfields- items to be raised under Hallfields items. See item below.

15/070. Accounts

a) The Clerk gave the monthly finance report and cheques for payment. Cheques approved for payment.

Proposed: Cllr Baker. Seconded: Cllr Beeton

b) The Clerk and the Chair of Finance Cllr Regan gave the five monthly finance report. Details on the website under 'Finance Reports', in 'documents'.

15/071. Planning Advisory Group. (AG) The following recommendations were given:

a) **151876/151814** Century Office Equipment Century House, Variation of condition 3 of planning permission 130112. (Site to be used for the wholesale supply of framed artwork and artifacts) Addition of two storage containers on site for use of the business. *Recommendation: no objection*

151642. Brook House Brook Street, Removal of modern partition within existing bathroom. Installation of conservation roof light to rear. *Recommendation: no objection*

151599. Blomfields, Long Road West. Two storey and single storey rear extension. *Recommendation: no objection*

151720. Park Farm, Coopers Lane. Application to discharge conditions 3 and 5 of planning permission 140280.

Proposed: Cllr Clark. Seconded: Cllr Baker. All agreed.

Action: Cllr Regan

b) **Hallfields** – Update.

Eddie Bacon CBC - The Planning AG has been in touch with him because despite the signing of the S106 agreement there is still no agreement between the Developer and a Housing Association to manage the affordable housing. A meeting has now been fixed for September 25th when this issue will be discussed. If an agreement with Colne Housing has been concluded it would also be intended to discuss the terms of a letter to be circulated to the village regarding the scheme. It was also intended to discuss the selection criteria again and particularly the criteria CBC deploy to register interested applicants onto the housing register. This was to reflect concern from local residents that they were unable to access the list for affordable housing and had been advised that the units had already been allocated.

Regarding building works: reported that properties look like being raised 4ft above ground level, which may cause land drainage/surface water issues for the existing Hallfields cottages and properties. **Action: Planning AG**

Other planning issues: Burial site, Long Rd, West. Burials- no more burials will take place there.

The Sun Inn - Complaint regarding the noise levels at The Sun on Bank Holiday Monday (music) Finished at 6pm., It was licensed by CBC.

15/072. Strategic Development- Local Plan

- a) To receive notes from the Strategic Development Group dated 17th and 24th August 2015 - Cllr Beeton (circulated)
 - b) To receive the recommendations by the group on the Land Availability Assessment (circulated in above notes)
Proposed: Cllr Beeton. Seconded: Cllr Follows. Agreed by all. Action: Clerk
 - c) To approve the assessment criteria of the evaluation of named sites for development in Dedham (circulated)
Following a discussion the circulated criteria was agreed. **Proposed: Cllr Taylor. Seconded: Cllr Frost. Agreed by all.**
 - d) To receive the recommendation of the group for no change to the Village Envelope, but it will be kept under review. **Proposed: Cllr Beeton. Seconded: Cllr Follows. Agreed by all.**
- e) Neighbourhood Plan-** To receive the following recommendation from the group: "At this stage the group did not believe the circumstances were right for Dedham to develop a Neighbourhood Plan but given the government's commitment to simplify the process we should keep the position under review. In the meantime we should cooperate with CBC with regard to the development of the Local Plan" **Proposed: Cllr Beeton Seconded: Cllr Clark. Agreed by all.**

Group to meet to discuss a formal response on each of the 4 sites to then be confirmed at the October meeting. Agreed criteria to be published on the website and notice boards. **Action: Clerk/Strategic Development AG.**

15/073. Playground Refurbishment:

- a) The Asst. Clerk gave his report on the refurbishment of children's playground completion. Work has now been completed, but we were awaiting some inclement weather to test the working of the talking flowers.
- b) The Asst. Clerk gave his report on the employment of Horizon Landscapes. – Report circulated to all Councillors.
- c) Invoice from Ludus - Approved subject to talking flowers continuing to function.
- d) To approve payments to Horizon Landscape/James Marven as detailed in the report.
- e) Consideration of proposal to inspect playground refurbishment by ROSPA at a cost of £395.00 plus VAT, as opposed to confirmation by Ludus of equipment and refurbishment in accordance with ROSPA. Offer by Ludus to provide a free 'ROSPA approved' inspection of the playground.
Proposed: Cllr Taylor. Seconded: Cllr Regan. Seconded Cllr Taylor.

Vote of thanks to Brian and the group.

15/074. Vacancy for Parish Councillor: Cllr Beeton reported the vacancy still open, and will be advertised until Christmas on the notice boards and website.

15/075. To receive reports from Advisory Groups.

Footpath, Tree and AONB A G - Scattered Orchard Project. Asst. Clerk will meet with the Trust to look at the proposed sites.
Action: Asst. Clerk

Complaint of dog mess on footpaths. DPC noted their concern about the increase in reported instances. The Parish Council would welcome sensible ideas to solve this problem that are achievable.

Sports and Recreation Working Group – Notes circulated – Creation of Project team for Sports Pavilion refurbishment. The CIF expression of interest has been submitted and DPC will find out if they are able to bid for funding after the 10th September. If they are eligible an extraordinary meeting will be called to discuss the plans between the 10th and 25th September when the application needs to be submitted by.

Playground – Monthly Inspections. The Clerk/ Asst. Clerk will carry out regular inspections of playground and maintain records.

Car Park Group – Update on Royal Sq. – Cllr Taylor. Car Park is now looked after by NEPP and patrolled. Meeting with Colchester Borough Council Tuesday 8th September. It seems to be working. Reply to letter from East of England Co-op sent.

Broadband - Info on the ECC website is wrong which they will correct. Vast majority of the village will be covered by the end of next year.

Community Safety and Infrastructure AG- Cllr Follows/Clerk

a) Southfields A detailed discussion on the condition of road surface and issues regarding double parking took place. There have been reports of parking issues on football match days. Cllr Clark reported this was a one off, as football, a big wedding and tennis were all on at the same time. The PC and residents been to be vigilant. If people are double parking and causing an obstruction it should be reported to the police on the non-emergency number (101).

Potholes can be reported to ECC. Must apply pressure on highways to complete the work. **Action: Clerk**
Stretch of fencing alongside of Black Brook (grass and brambles in it) Again this is an ECC issue. Should we look at funding it? Could we get volunteers to do some clearance? Asst. Clerk and Cllr Follows to include in their review of hedging throughout the village.

Action: Clerk/Asst. Clerk/Cllr Follows

b) To report position of bus stops being replaced. Problem with the one at Crown Street corner, which Cllr Follows and the Clerk are looking into.

Action; Clerk/Cllr Follows

c) Care Form - To note finalised date of the Care Forum as 12th November 2015. Flyers printed and will be placed in Parish Magazine. Moving along nicely. Can we get a portable hearing loop? Proposal to look into

Action :Clerk/Cllr Frost/Cllr Baker

d) Communication with Police, LCAP- Asst. Clerk reported that this was now an action by the Police under LCAP.

e) To approve the cutting back of the holly hedge on the playing field by Eager Beaver at £135.00

Proposed: Cllr Clark. Seconded: Cllr Beeton. Agreed by all.

Action: Cllr Follows

15/076. EALC Meeting 23.07.2015. The Asst. Clerk gave his report – Circulated.

AGM is open to any councillor if they wish to attend, 24th September, Gt Dunmow

15/077. Display of Notices on new Notice Boards: Following a discussion it was agreed to approve the policy: 'All notices displayed on Dedham Parish Council notice boards are approved by either of the Clerks. The notices must relate to the Parish Council, local clubs and non-commercial organisations' At the discretion of the Clerks a key may also be used by a local nominated person who will display notices in accordance with the policy.

Proposed: Cllr Taylor. Seconded: Cllr Clark. Agreed by all.

Action: Clerk/Asst. Clerk

15/078. Replacement of tree removed from the Drift: Following a discussion it was agreed to wait until after the Scattered Orchard Project to make a decision. Councillors to also look at possible sites in the area and form a view before October's meeting. To be added to next agenda.

Action: Clerk/Asst. Clerk

15/079. Memorial Plaque on Picnic bench: Following a discussion it was agreed to approve placement of a memorial plaque for Robert Canon on picnic bench in playground. **Proposed: Cllr Clark. Seconded: Cllr Beeton**

Agreed by all.

Action. Asst. Cler

15/080. BT Manhole Cover: To note a meeting has been arranged between ECC Highways and BT on 17.09.2015 on site. **Asst. Clerk to action**

15/081. Signage Hallfields. To report the recommendation of the Hallfield's development new street name as Saunders Field. Waiting for a response.

15/082. Matters of continuing reference.

Garden party invitations - consideration.

Action: Asst. Clerk

15/083. Matters for Information.

Crime: Two Assaults within village.

Attempted burglary in Ipswich Road. It was also reported that there were two thefts at local shop tills by artifice.

15/084. Time and date of next meeting: 7.30pm Monday 05.10.2015.