



Dedham Parish Council
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Minutes of the Parish Council meeting held on Monday 4th April 2016

Attendance: Cllr S Beeton (Chair), Cllr T Regan, Cllr N Baker, Cllr K Taylor, Cllr C Clark, Cllr P Gibbins,
Cllr A Follows, Cllr C Frost
Emma Cansdale- Clerk, Brian Hindley- Asst-clerk

63/16. Apologies for absence.

None

64/16 Declaration of Interest. Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared

CC- DSC

SB- non- pecuniary interest.

4616. Acceptance of minutes of 7th March 2016. The minutes were duly accepted and signed by the Chair.

44/16. Update on items from last meeting. Not reported separately.

Replacement of damaged notice board The Heath crossroads. The Asst-clerk reported that the replacement noticeboard was assembled and erected today (4/4/16) by Cllr Gibbins. Thanks to Cllr Gibbins for carrying out the work.

45/16. Open Session – Have your Say.

A resident reported that a number of cars have started parking at the very top of Manningtree Rd, junction with Crown St. This causes difficulty turning out of Manningtree Rd, as you have to drive on the right hand side to get round the parked vehicles, and with the speed of the cars turning into Manningtree Rd it is dangerous.

This occurs regularly, but with the accident on the A12 on Sunday 27th March, the problem was exacerbated.

Cllr Beeton reported that she has a meeting with Cllr Follows and CBC on Tuesday 5th April to identify areas within the village that have or cause parking issues. It will be raised at this meeting.

Cllr Gibbins reported that the cars parked at this location are often using the tennis courts, particularly during junior coaching. The clerk will write to Dedham Tennis Club, asking them to request their members and court users to use other, safer parking arrangements.

Action- Clerk

Cllr Anne Brown ECC & CBC.- no report.

46/16. Accounts.

- a) Approval is sought for the payment of the listed expenditure. Clerk.

Proposed: Cllr Regan

Seconded: Cllr Beeton

Agreed by all

- b) Acceptance of the CBC bin contract 2016/17 @ £760.24

Cllr Clark proposed the regime was amended to twice weekly in May to accommodate the extra rubbish generated by the 2 bank holidays. This will result in an additional cost for 4-5 visits per year, at £11.35 per visit.

It is resolved to accept the contract with the additional collections and associated costs.

Proposed: Cllr Clark

Seconded: Cllr Frost

Agreed by all *Action- Clerk*

- c) It is resolved to appoint Jan Stobbart as the internal auditor for 2015/16. To note the date of the internal audit is 24th May.

Proposed: Cllr Baker

Seconded: Cllr Beeton

Agreed by all

Action- Clerk to ensure the accounts can be formerly approved outside of the Annual Meeting of the PC

47/16. Planning Advisory Group.

- a) The following planning applications were received:

160269 Rye Cottages, Ardleigh Road. Installation of summer house in the garden.

Recommendation: No objection provided that the building is within the dimension permitted under the current regulations for building of this type.

Proposed: Cllr Regan

Seconded: Cllr Taylor

1 abstained

1 against

6 in favour.

Carried.

160450 Fairview. The Heath. Discharge of condition 3 & 6 of planning condition

Recommendation: No recommendation- for info.

160503 Dairy House, High Street. Works to trees in conservation area.

Recommendation: Granted by CBC

160512 Cavendish House, Coggeshall Road. Extension to breakfast room and pitched roof to front bay.

Recommendation: No objection.

160536 Frostwood House East Lane. Works to trees in conservation area. Lombardy Poplar trees x 4- 40% reduction.

Recommendation: This is not in the conservation area.

160556. Bycote Ardleigh Road. Demolition of existing poor grade bungalow and erection of new 3 bedroom bungalow. (re-submission of application 152528.)

Recommendation: DPC note pre-application advice has been sought, and have no objection to the replacement of the bungalow in principle, however a firm recommendation cannot be taken given the quality of the application, due to the poor drawings, and the fact no details of the material to be used can be found.

Proposed: Cllr Regan

Seconded: Cllr Baker

Carried.

- b) Dairy House, High Street. Report from Councillor Gibbins. Dairy House has a previous application, however the Planning Group noticed that work carried out was beyond what was permitted. This was reported to CBC who looked into it and prevented any work from continuing until a letter permitting them to continue was given.
- c) Hallfields update. Cllr Regan reported that the Planning Group are meeting tomorrow (5/4/16) at 11.00 with the CBC Affordable Housing Officer and representatives of the Developer (Hills) to ascertain the proposal for ownership of the green space surrounding the properties, and who will maintain them. They will also establish whether there are any private roads on the new development, and who will maintain cleansing of such roads.

Cllr.Regan queried responsibility for organisation of the Hallfields Open Day: The Chair agreed to review.
Cllr. Frost agreed to attend.

- (d) The Clerk circulated a letter from Paul Gallifant regarding the overhead cables in Manningtree Rd. The Clerk will forward the email to James Ryan and Sue Jackson at CBC, and to ask for their response to his letter and to CC Mr Gallifant in.

48/16. Street Lighting in Dedham Review

The following recommendations were received from the combined meeting of the Community Safety and Sports and Recreation Advisory Groups.

- a) Upgrade Mill Lane lights to LED and obtain quotes. Letter to residents in Mill Lane to trim hedges around lights
Action- i) clerk to write to residents asking them to cut back hedges.
 - ii) *Letter to Mill Lane residents.*
 - iii) *To investigate any planning consent required as it is in a conservation area*
 - iv) *To seek quotes, and all technical specification of the proposed lights.*
- b) To improve the lighting on the Duchy Barn and seek quotes. It was highlighted that the Duchy Barn is operated by the Duchy Barn Management Committee (DBMC), and to seek their approval
- c) To improve the lighting on the Sports Pavilion and seek quotes. It was agreed to improve this lighting, but it must be on a timer, not PIR, and should not be on all night. To also seek approval from Dedham Sports Club.
- d) To recommend to ECC that the Street lights in Parson's Field and Dedham Meade be upgraded to LED.
Action- Clerk to write to ECC requesting the upgrade, and for the Parish Council to be involved in any decision.
- e) General improvements/alterations to village lighting. To note the receipt of the representation from residents to install lighting from the High Street to Southfields. This will require significant consultation with the village, which the group recommends deferring until the new Council Year.

It was also identified by the combined group that the consumer box in the Sorts Pavilion needs upgrading too. This shall be quoted for separately. Cllr Gibbins agreed to progress as part of the current works.

It is resolved to agree the recommendations and carry out the actions as detailed above

Proposed: Cllr Follows

Seconded: Cllr Clark

Agreed by all

49/16. Litter picking contract.

It is resolved to renew the contract for litter picking with Iris Hindley for 2016/17.

Proposed: Cllr Beeton

Seconded: Cllr Taylor

Agreed by all.

50/16. To receive reports from Advisory Groups

Sports and Recreation AG

Playground refurbishment. The re-placement of the talking flowers has not been resolved. Ongoing.

Consideration of play equipment for over 10's. Work in progress.

Broadband

Cllr Taylor reported ECC has received 1.9mil from BT as the Superfast Broadband programme has been such a success. This is for any areas not currently in the programme. It was agreed to email ECC to remind them there is an area in Dedham that is not currently in the plan. *Action: Cllr Taylor*

51/16. War Memorial cleaning.

Cllr Baker reported that the funding application has gone in. She was advised that if we do the cleaning, the tubs need to come down. Following any later advice, DPC may have to decide whether they should go back. It was agreed to leave the planters as long as possible through the spring and summer, and to try and arrange the cleaning after flowering, but before Remembrance Sunday. This is all subject to receiving the grant.

52/16. Seat repairs. High Street and Stratford Road.

Cllr Baker reported that the Stratford Rd bench is being done in situ, High St bench has been removed for repair, and the new Heath bench is being delivered on Thursday, and will be installed shortly after.

53/16. Spring and Summer planting

- a) It is resolved (i) to appoint Craft Nurseries to carry out the summer planting of all flower tubs and to purchase an extra 2 tubs. £25 per tub x7 plus 2 tubs at £39.99 and (ii) to invite Mark Everett to undertake the summer replanting of the war memorial containers at a cost of £175 for planting (labour free).

- b) It was resolved to investigate employing the services of someone to carry out the watering.
Action: Clerk/Cllr Baker- To place an advert in the parish magazine and on the notice boards.

54/16. Renew stones along the Drift. Cllr Gibbins

Recommendation for the topping up of stones on Royal Square and The Drift. Following a discussion, it was agreed that the work needs to be carried out, and to seek quotes for the work.

Action: Clerk- To place a notice on Parish Notice boards seeking quotes for the work, with a deadline of 9th May, for inclusion on the May agenda.

55/16. Sports Pavilion Gas Meter Box

It is resolved to replace the broken gas meter box at the back of the Sports Pavilion, costing approx. £50.

Proposed: Cllr Baker

Seconded: Cllr Beeton

Agreed by all, except Cllr Clark who has a non-pecuniary interest.

56/16. Insurance

To review the asset register and to decide what items shall be included in the DPC insurance renewal.

Following a discussion, it was agreed to review the insurance values and add the new items. Professional revaluation should be carried out, and advice sought from the insurance broker and EALC.

Action- Clerk/Cllr Regan

57/16. Local Crime. Nothing to report.

58/16. Correspondence. Clerk.

RCCE Village of the Year Competition- DPC will not be entering this year.

ECC Parking Standards Consultation. Consultation available on the ECC website.

59/16. Matters of continuing reference. BT chamber continuing to pour with water. Clerk to contact BT again.

60/16. End of Council Term. Vote of thanks by Chairman to councillors for the hard work they have put in over the last term.

61/16. Meeting Dates:

25th April Parish Assembly- to encourage participation of residents.

16th May Annual Meeting of the Parish Council