



Clerk to the Council: Emma Cansdale 2 Goose Green Cottages Colchester Road Wix, Manningtree CO11 2PD	Assistant Clerk to the Council: Brian Hindley 21 Lawford Place Lawford Manningtree CO11 2PT
clerk@dedhamparishcouncil.co.uk	Asst-clerk@dedhamparishcouncil.co.uk
Tel. 01255 871483	Tel. 01206 395579

Minutes of the Parish Council meeting dated Monday April 9th 2018

Attendance: Cllr Sheila Beeton (chair), Cllr Nicola Baker (vice-chair), Cllr Kevin Taylor, Cllr Ann Follows, Cllr Christine Frost, Cllr Jeffrey Herbert, Cllr Jane Meakin, Cllr Jonathan Smith, Cllr John Millican.
 Emma Cansdale-Clerk, Brian Hindley-Asst-clerk.

60.18. Apologies for absence.

None

61.18. Declaration of Interest. Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

None

62.18. Minutes

The minutes of meetings held on Monday 5.03 2018 and Tuesday 13.03.2018 were accepted as a correct record and duly signed by the chair.

63.18. Update on items from meetings of 05.03.2018 and 13.03.2018. Not reported separately.

- **Sports Club Refurbishment.** Cllr Baker reported that a scaled down project that will still deliver the required outcomes has been agreed. This will incur additional professional services cost, totalling £3000. The clerk will invoice the sports and football club of their agreed contribution of £3000, and the additional costs will be absorbed by the overall funding. A 6 month extension has been granted by CIF. Clerk to provide financial report on the project.
- **Email changes.** Everyone is now up and running and the new addresses should now be used. The clerk will email the previous provider to advise that we are no longer using their system. The cut-off date for the .org addresses is 1st June.
- **Lighting Working Group.** Minutes will be circulated.
- **PRoW contract.** This has been signed and returned to ECC, and D Palmer Ltd has commenced the first cut.
- **Drift repairs, barrier installation and drainage.** This has now been completed.

64.18. Have Your Say.

Report from Ward Councillor Nigel Chapman.

Limited information due to Purdah. Nothing of direct interest to Dedham.

Report from County Councillor Anne Brown.

No report

Public- Richard Branning-Smith attended and raised 2 issues. (1) that he was instrumental in securing new arrangement at Manningtree Fire station, where a Special Constable is able to use the Station as his part time base. Fire stations are now covered by police H&S regs and considered suitable as a police base. The council agreed that this is commendable, however, Dedham would sadly not benefit from the new arrangement, as the police operating in Manningtree are from Tendring and do not cover Colchester. Dedham would also not be able to set up a similar scheme, due to the lack of a fire station and (2) that he owns a Brown Field site off Duck Lane and would be interested in developing it. Following previous correspondence with Mr Branning-Smith, Cllr Taylor advised again the criteria and background of the call for sites in Dedham. Mr Branning-Smith would like the PC to look at this land for the future, however, having been through the local plan exercise and evaluated applications received against the criteria, and views given to CBC, he was advised that it was unlikely that the site in question would meet these. Additionally, CBC have identified no requirement for additional housing in Dedham.

Paul Brebner- The chair allowed Mr Brebner to speak under the relevant planning item.

65.18. Tennis Club path- representative.

Simon Underwood, committee member of the DLTC gave the following report from DLTC regarding the path across the playing field.

DLTC have looked at various options of the path, including Bonded Gravel, ground grab tiles, and paving slabs. Bonded Gravel would cost in excess £10000 + VAT, plus would need to be edged. Tiles would also need edging. The most satisfactory option for the club in terms of cost and maintenance is paving with brick edging. This costs approx. £5000. They appreciate the aesthetics are important, but it runs along the hedge, behind the floodlights, so would not be overly visible.

Tarmac would be another option; however, this suffers from moss, and is also not particularly aesthetically pleasing.

Mr Underwood concluded by explaining that the path would make considerable difference to the club, and importantly allow disabled accesses.

Some councillors felt strongly against this material, and others felt it was the best option given the costs.

Cllr Baker proposed an amendment to agree in principle the use of slabbed paving subject to seeing an example of the actual slab

Proposed Cllr Baker

Seconded: Cllr Frost

In Favour 6, Against 2, Abstained. 1

Carried- it was resolved to agree in principle the use of slabbed paving subject to seeing an example of the actual slab

66.18. Accounts: Clerk.

a) The list of payments were agreed – Clerk. see attached list.

b) Signing arrangements- It was resolved to add Cllr Jane Meakin as an additional signatory

c) Resolved to send the clerk on the Data Officer Training with the EALC, at a cost of £50. An amendment was made to include the toolkit briefing session at a cost of £50, and to also send the Asst-clerk. It was resolved to incur GDPR training expenditure of £200

Items a-c

Proposed: Cllr Beeton

Seconded: Cllr Baker

Agreed by all.

67.18. Planning Applications. Cllr Taylor

a) To receive and make recommendations on the following planning applications:
180623 East of England Co-op High Street, Demolition and reconstruction of the impact damaged front elevation of Co-Op store, and associated works.

Recommendation: No objection

180624. East of England Co-op High Street, Demolition and reconstruction of the impact damaged front elevation of Co-Op store, and associated works.

Recommendation: No objection

180609. Thorne Roughets, Anchor Lane, Single storey garage/utility side extension, two storey and single storey rear extensions following partial demolition.

Recommendation: Objection. Dedham Parish Council strongly objects to the proposals for the enlargement of Thorne Roughets. The extensions proposed to the rear are exceedingly large and dominant and will be very visible from the street, impacting significantly on neighbouring properties, one of which is a listed building and the other currently going through the listing process. The large garage is also dominant in its height and width, narrowing the gap to its neighbours to 1m, causing safety issues and a terracing effect. The existing street scene will be adversely affected by both the front and rear extensions. Thorne Roughets was a small cottage with two eaves bedrooms, the proposed design is unsympathetic to the properties history and overdevelops the cottage. There are strong and valid objections from residents that Dedham Parish Council supports.

180617. Rookery Farm Coles Oak Lane, External redecoration of property and partial replacement of render and associated works.

Recommendation: No objection

180628. West Gate House, High Street, Leylandia overhanging end of driveway near to Westgate Cottage. The tree is leaning and is in danger of falling onto the driveway and wall to our garden. We would like to remove this tree and have no plan to replace it with another of the same type.

Recommendation: No objection

180646. West End Garage, High Street, Demolition of the existing car repair garage and its replacement with a new two storey dwelling house. Change of use to C3.

Recommendation: No objection

180714. Brook Farm House, Grove Hill, Application to discharge condition 6 of planning permission 173162.

Recommendation: No comment

Proposed: Cllr Taylor

Agreed by all

b) To receive a report on the recent planning meeting and to discuss issues.
Cllr Taylor reported on the planning meeting, particularly why planning gets approval that DPC have felt it should not

Saunders Field- Bin stores. CBC now refuse to collect from a bin store, which is why the store has been removed. This is despite a planning condition which states they must have a bin store. The Clerk will speak to CBC to encourage a trial period using the bin store, and to monitor its use for bin bag number, compliance.

68.18. Parish assembly- update and refreshments expenditure.

It was resolved to approve the expenditure for refreshments to a budget of £150 for the Parish Assembly

Proposed: Cllr Beeton

Seconded: Cllr Taylor.

Agreed by all

69.18. General Data Protection Regulations

Following a discussion, it was resolved to appoint the Asst-clerk as our data controller, for the immediate period following the implementation of the GDPR on May 25th 2018. This will be reviewed after 6 months.

Proposed: Cllr Baker

Seconded: Cllr Beeton

Agreed by all

70.18. Handyperson task list.

Following a discussion, it was resolved to ask the handy person to clean the war memorial with an appropriate proprietary cleaner. A test area should be cleaned initially, and if successful should be added to the list of regular maintenance jobs.

Proposed: Cllr Beeton

Seconded: Cllr Baker

Agreed by all

(Suggested she use 'Patio Magic')

71.18 Flower tubs.

Following a discussion, it was resolved to approve expenditure to plant tubs and planters for the 2018 summer season, to a budget of £300

Proposed: Cllr Beeton

Seconded: Cllr Follows

Agreed by all

72.18. BT Manhole.

Following a discussion stressing how unacceptable the issue with the BT manhole is, it was resolved to write a formal letter to BT threatening legal action if this is not resolved.

Proposed: Cllr Beeton

Seconded: Cllr Baker

Agreed by all.

The office of the Chairman 81 Newgate Street, London,

67.18. Local Crime Report. Asst- Clerk.

Birchwood Road and Ipswich Rd, break in of vehicles.

Parsons Field vehicle break in.

Number plates stolen in Crown Street

68.18. Correspondence: Clerk.

- Churchview hedge. To note the complaint and advise the resident to contact Colchester Borough Council and ask them to invoke the High Hedges Legislation.
- Wooden gym equipment. A resident has complained about youths gathering on the wooden gym equipment and making a lot of noise and asked that consideration be given to the removal of the equipment to a more suitable location. The council is unsure of how much use the equipment gets, and will establish who uses the equipment for its legitimate use, via an article in the parish magazine. The clerk will contact the resident to clarify the times these incidents are happening.
- Compliment on the play ground.
- Dedham Sports Quiz Evening
- It was agreed not to enter the RCCE, Best Kept Village of the Year award.
- Stratford Lock Opening + Dedham Lock – invitations received and agreed.
- Report that Leaping Horse Bridge is in a poor condition again.

69.18. Matters of Continuing Reference:

- Yellow Lines CBC.
- Removal of mound – play area.
- Lights in Parsons Field- back of the school. Clerk to progress.
- Anything we can do relating to litter on the A12. Formal complaint to CBC.

70.18. Date of next meeting Monday 14th May 2018. Reading Room.

Emma Cansdale Clerk to Dedham Parish Council