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## Minutes of the Meeting of Dedham Parish Council on Monday 9 August 2021 at 6.30pm

Present: Cllrs Smith, Neville, Mole, Harrison , Haines , Beeton ,Williams , James , Fletcher  
Clerk: Jayne Cole

### 1. Welcome by the Chairman

Cllr Smith welcomed Councillors and members of the public to the meeting.

### 2. Apologies for absence

All councillors were present and no apologies were necessary.

### 3. Declarations of Interest

No councillors declared any pecuniary or non- pecuniary interests .

### 4. Minutes

The minutes of the previous meeting held on 05.07.2021 were accepted as a true record.

### 5. Have your say

Report by Nigel Chapman , Ward Councillor ??

Report by Lewis Barber , Essex County Councillor

Cllr Barber sent apologies but supplied a report which was read out by Cllr Smith , summarised as follows??

A number of residents raised concern at the proposed draft plans for Royal Square , particularly those who live around or close to the Square.

They were concerned particularly about the use of lines to delineate the car parking spaces and the fact that it may urbanise what is a small village square . Cllr Smith commented that they were only draft proposals prepared by a landscape architect responsive for the Drift Project and that any future proposals would aim to address concerned and views of Dedham residents. A working group will be set up in the near future to address the matter.

## 6. Annual Return

The annual report was discussed and approved by councillors.

## 7. RCCE Community Fund

Two new funding streams were noted and Councillors were asked to consider potential projects and to come back to the clerk with any proposals .

## 8. Working Group Summary Reports

Verbal reports were noted from the following working group chairs with previous group minutes issued to councillors prior to the meeting . These are appended as appropriate :

- Finance Standards and Procedures - Paul Harrison  
See attached report dated 4/08/21
- Infrastructure and Asset Management - Steve Mole  
See attached report dated 2/07/21
- Planning and Traffic - Gill Neville/ Jonathan Smith

See attached report from Group 3 Planning and Traffic relating to Traffic only from Cllr Neville.

See attached report on planning reviews for the following planning applications received since the last meeting from Cllr Smith.

The following comments on planning applications were agreed:

211827 -1 Lower Barn Cottage, Manningtree Rd - Construction of a single garage - No Objection

211852- Shell Birchwood, Ipswich Rd - Application for approval of details reserved by condition 5 of 202823 (Landscaping) - Conditional Approval - no comment

212007-The Vicarage, High St - Application to discharge condition 3 of planning consent Conditional Approval - no comment

211593 - Duchy Cottage ,Royal Square - Application to discharge conditions 4 and 8 of planning consent 193079 - Conditional Approval - no comment

211929 - 4 Frog Meadow, Brook St- Proposed rear extension to existing property - No objection

211947/211946- Bell Cottage, Stratford Rd - Proposed extension to the existing garage building to rear of dwelling - Object on grounds that it is too large and not in keeping with existing listed property

211981/211982 12 Coopers Lane - wait until comments received from AONB and residents and review again .

212029 Meadowcroft , Bargate Lane - proposed single storey side extension - No objection

211945-Newfoundland Lodge -Proposed single storey rear and front extension - No objection

- Community Liaison- Sheila Beeton ??
- Business, Tourism and Media - Jonathan Smith  
Cllr Smith reported that they had been numerous complaints about the unlicensed trading by Steve's Kayaks in the mill pond carpark and that CBC has now formally informed them to stop trading , particularly as it goes against Dedham's Street trading policy.
- Special Projects - Jonathan Smith  
Cllr Smith reported that the Drift Works were almost complete apart from a few minor items and remedial works and the costs had remained within the previously agreed budget.

A working group will be set up soon to consider potential hard landscaping in the Royal Square.

## **9. Expenditure**

The following items of expenditure were agreed:  
(See attached finance sheet )

## **10.Exclusion of press and public**

It was resolved to exclude the press and public from the remainder of the meeting under the Public Bodies (Admission to Meetings) Act 1960 as the following agenda item contains items of a commercially sensitive nature.

## **11.Grass cutting contract**

Three tenders has been received for the term maintenance of the Drift playing fields .  
Cllr Mole has previously provided a tender comparison with recommendations and it was subsequently agreed to appoint Moser Groundcare at a figure of £7610 excl Vat per year ,to include 20 cuts per year , weed-killing ,aeration and tree trimming .

JH Smith