



Dedham Parish Council (PC)
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**Minutes of the meeting of Dedham Parish Council on
Monday 4th April 2022 at 6:30pm**

Present: Cllr Smith, Cllr Neville, Cllr Beeton, Cllr Haines, Cllr Harrison, Cllr Mole, Cllr Williams
Attendees: Clerk Carol Harbach
6 Members of the public

1. Welcome by the Chairman

Cllr Smith welcomed Councillors and members of the public to the meeting.

2. Apologies for absence

Apologies were received from Cllr Fletcher and Cllr James.

Apologies were received from Cllr Chapman but he had sent in a short report for the meeting.

3. Declaration of Interest.

Councillors to declare any disclosable pecuniary interests relevant to this agenda.

Note; Interests may also be declared at any point in the meeting where they become apparent.

4. Minutes

Acceptance of minutes of the Meeting of 7th March 2022

These were agreed to be an accurate and true copy.

Proposed Cllr Neville and seconded Cllr Harrison's. All agreed.

5. Matters arising from the last meeting 7th March 2022

Cost regarding purchasing equipment for remote meeting will be looked at by Group 5. Ongoing.

Gigaclear meeting with Councillors. Completed and discharged.

Other items are on the agenda

6. Have Your Say and visitors reports (CBC and County Councillors)

Questions may not be answered at this meeting but may go on to the next agenda.

Maximum of 3 minutes per person/group to make representations to the Parish Council, to a total of 15 minutes.

Cllr Chapman's report had been circulated to the council previously

- *He is continuing to work to fund the recommencement of the Seasonal Rangers for the summer. Dedham Council will recall this was largely funded by Babergh over the winter period and they have set the ball rolling with £10k for the summer. Requests are still under consideration with both Essex and Colchester Councils. I attach a presentation my AONB Team have put together for your information; we are keen to get funding from 'south of the river' so we can extend the activity of the Rangers properly to Dedham. I am optimistic we can do this and I will keep in contact on this one.*
- *The issues around the activities currently being promoted on the river, that the chairman has raised recently with CBC, are at the top of my list. I am awaiting their response and will then pursue other courses of action as is necessary.*
- *Finally, can I commend the wide range of advice and support that CBC is currently offering to residents regarding financial provision and advice, accessing food and housing etc. There is considerable work going on too with the Health sector to integrate their services into wide ranging support activities*

across the whole Borough. At every opportunity I, and some of my fellow councillors, make the point that this must be comprehensively publicised to the rural areas.

Residents came to talk about New Foundland Lodge – An appeal has been lodged and the residents hoped the council would continue to support them with this. There were still some concerns with CCTV which appears to cover the footpath as well. There is trouble with dogs barking. The address site was incorrectly entered by CBC which has now been corrected and letters of objection can still be sent in for this application. Extra works appear to be going on at the site as well.

General comments were given from the council in reply. The resident was advised to contact CBC directly regarding the appeal and will send anything new to the enforcement officer. The officers will review all comments at the time of the appeal before the decision is made. Any new evidence needs to be sent to the enforcement officer and they will be able to act on it. If there are anything that is not on the original list this needs to be sent to the enforcement officer to follow up. Dogs barking is an Environmental Health Department problem.

There used to be informal meetings between the parish council and planning officers at CBC but they are not happening at the moment. CBC will be contacted to see if these meetings can be restarted to help with situations like this.

A resident thanked the parish council for removing the tree that came down in the recent storm so quickly so that she was able to get to hospital for emergency treatment the next day. The tree came down at 2pm on Friday morning and the police had been phoned and within 45 minutes there was a team out cutting the tree up.

There is an issue with the debris that is left and Cllr Beeton has been in contact with the EA regarding this and the council will be following this up. Children are now playing in this area and it can be a problem and is dangerous as it is near the road. The parish council will be restoring the bank and replanting hedging as soon as they can. This is already in hand and it is being followed up. The resident will contact the school regarding the danger to the children. Information for tree emergency situations will be put up somewhere in the village.

Residents of the Monks Lane application were present and were happy to answer any questions raised later in the meeting.

7. To receive a summary report from each working group with recommendations for decisions where appropriate.

7.1 Group 1 – Finance, Standards and Procedures, Cllr Harrison

The update to the website regarding statutory paperwork and needs to be added is ongoing.

Disclosure interests for the parish councillors are not all on the website. The CBC disclosure interests will be updated by the clerk.

Barclays – The Council has signatories for the bank accounts that will need to go into the bank so that the BACS payments can go ahead and this will need to be done in person. Cllr Neville and Cllr Smith will go to Barclays to start the BACS system with the relevant paperwork.

Internal Auditor - has been contacted to organise the date and meeting for the audit. There is some missing cheque information that will be followed up by Cllr Smith.

New monitoring of the accounts will be in place for this financial year.

7.1a) To approve expenditure circulated by Finance group on finance document appendix.

DPCC – Duchy Barn hire	£40.00
Clerk Salary	441.40
Andy Slocombe – Various small works at Recreation Ground	490.00
Nigel Cowlin – architect fees sketch for Royal Square	768.00
DCM Pest Control – Pest control on field	90.00
Colchester Borough Council – street lighting	21.52

A O'Reilly – Village Warden	
C. Harbach – reimbursement for Land Registry (£9.00) and Postage (£15.84)	24.84
Moser Ground Care – grass cutting March 22	540.00
Village Warden contractor work	780.00
Materials for village warden – paint and varnish	158.71
Essex Association of Local Councils – Affiliation fees for NALC/CALC	497.39
JF Tree Specialist Ltd – Tree survey of Recreation field	600.00

	£ 4,451.86

These payments were circulated to councillors and were discussed. Proposed Cllr Harrison seconded Cllr Mole. All agreed.

7.1b) To agree to accept new Standing Orders

These have been distributed to all of the councillors and will be agreed and reviewed at the next meeting after the final draft has been agreed by this group and distributed to councillors.

7.2 Group 2 – Infrastructure and Asset Maintenance, Cllr Mole

The last meeting for the group was postponed.

An update followed;

The playground repairs are due to start next couple of days (now informed as 11th April to 13th April)

Further quotes have been requested for the therapy bridge as the original contractor withdrew.

Village warden – has cleaned and repaired the bus shelter, has completed road clearing and is

currently refurbishing the entrances to village gates around the village and things seem to be working well.

Compactor bins - these have been started in the Royal Square and the tree survey has taken place which took place around the field and has now been presented to the group. The tree surgeon will be contacted to obtain quotes for the trees with the highest concern.

Birchwood Road has been repaired of potholes by Highways after a phone call from by Cllr Mole and these have been repaired today. Anglian Water will also be contacted regarding the potholes in Mill Road and as this still needing to be completed it will be followed up.

A letter was sent to a resident and the National Trust requesting that they do not allow hedging and encroachment into the Coles Oak Lane. There has been a reply back from the resident.

The footpath by Dedham Hall is still a problem and Cllr Mole will ask the warden to have a look at this area and to cut back any overgrowth back to the fence.

7.3 Group 3 – Traffic and Planning, Cllr Neville

To agree new signage for Village gateways and signage for “speed watch” area signs.

Cllr Barber has secured the funding for the traffic ATC counters to be put in place.

New signage has been requested from Highways but there is not a lot of money in Highways to complete signage purchases.

It was thought that it would be a good idea to put up some Dedham signs on the current gateway and have some new signs around the village entrances. The wording will be looked at and suggestions circulated to the council before agreement. New areas for the gateways were suggested for Mill Lane and possibly Stratford Road and Mill Hill. Speed watch area signs are also being looked at. A proposal will be circulated with suggested wording and signs.

VAS signs would be preferable rather than a speed gun and work as a reminder, it was pointed out it is a complicated process to get an application for a VAS.

It is part of the Highway review team to oversee these signs. There is a VAS on Dedham Heath but it is in the wrong place and possibly up to 10 years ago. Cllr Barber is reporting this to Highways as this one is not working.

Various other road signs around the village that need replacing or repairing have been reported to Highways. These are due to be sorted out via the Highways Team and Highways stated that 5 were not on their system and they couldn't find them, the other five this are part of the Highways review and hopefully will be sorted out then. A 20mph limit has been requested for Crown Street.

7.3a) Planning Applications – Observations conveyed under delegated authority since last meeting

The following planning applications were discussed.

220504 –2 The Cottages, Monks Lane, Dedham Colchester CO7 6DZ 26.3.22

Proposed new detached single storey ancillary annexe to provide accommodation for applicant's elderly relative. A potential issue is it is used in the future for a separate resident building, On the CBC site there are 2 for and 2 against the application. The against comments have been looked at by council.

Any further comments were asked for none given. As long as this property is used as an ancillary to the main property as stated then no objection. Proposed Cllr Smith and seconded Cllr Beeton.

220430 – Old Church House, The Heath, Dedham Essex CO7 6BT

Construction of kitchen extension, conversion of garage into living accommodation and replacement of existing roof tiles. 25.3.22

It is a Listed property and in keeping with area. Potential issue - losing parking, change roof tiles back to slate as original. No objection proposed Cllr Neville and seconded Cllr Harrison.

220431 –Old Church House, The Heath, Dedham Essex CO7 6BT

Construction of kitchen extension, conversion of garage into living accommodation and replacement of existing roof tiles. 25.3.22 no objection Cllr Neville and seconded Cllr Harrison.

220485 –6 Kiln Cottages, Crown Street, Dedham Colchester CO7 6AU

Garage sitting across boundary line serving direct neighbours with a single parking space and storage.25.3.22

Potential issued change of street scene 1 resident with strong objection but not on portal.

Proposed to object as in front of building line and will have a detrimental effect on street scene and could set a bad precedent for the street in general. Proposed Cllr Neville second Cllr Harrison All agreed.

220651-2 Rose Cottages, Ardleigh Road, Dedham Colchester CO7 6EG

Single storey side extension. 8.4.22

50% increase in area visually acceptable. No objection proposed Cllr Smith seconded Cllr Mole.

220668-The Gables, Coles Oak Lane, Dedham Colchester CO7 6DR

Proposed single storey rear extension, link element and single storey ancillary annexe (following demolition of the existing garage and shed) plus minor external alterations to the main house.

12.4.22 Felt there were no potential issues and suggested a No objection comment.

Proposed Cllr Smith and seconded Cllr Neville.

220511 – Lower Lufkins, Bargate Lane, Dedham, Colchester CO7 6BN

Application of a Lawful Development Certificate for proposed siting of static mobile home within garden boundary for extra accommodation for family and friends

This was discussed by the council and would object as visually unsuitable in AONB setting and concerns this could become a B&B in the future. Proposed Cllr Mole and seconded Cllr Beeton.

Cllr Neville updated the council regarding the Garden Community which is south of A12. It goes from Elmstead Market to the University and is meant to be very green and a self-contained area. Cllr

Neville met with the town planner last week and plans have been put in to link the A133 to A120 and the purple mark on the map are the link. Some of the development goes into Ardleigh and Cockerfield Heath and where Bromley Road goes over the A120. It is meant to be a self-contained area but what might happen is rather than go to the main road, people are more likely to use the A1209 or through Grove Hill, Shrewbury Hill and Grove Lane. It was suggested to put a comment to CBC planning site in as to the traffic that will increase and the problems that it will impact in the future. It is hoped that the Ardleigh interchange will be changed to cope with the extra traffic. If councillors would like to look at this in more detail, they will need to look at an OS map for more of an overview detail.

Cllr Harrison left the meeting at 8:35pm

7.4 Group 4 – Community Liaison – Cllr Williams

There has not been a meeting this month but one will be arranged this month.

The bus consultation raised by Cllr Barber was in the local newsletter and some of the councillor would like to look at this again. Clerk to forward the original email to the council again.

7.5 Group 5 – Business Tourism and Media – Cllr Smith

The group have been picking up various issues with Jubilee event and following these up NEPP car park and illegal trading - CBC are taking legal action against the person who is trading illegal at the moment and are also looking at the safety and child protection issues as it is currently being advertised for children's birthday parties. Cllr Chapman and Cllr Barber are also looking into this and the hiring of kayaks without a licence.

7.6 Group 6 – Special Projects Cllr Smith

7.6a) Royal Square – update

Another meeting will be organised shortly regarding these plans which need to be reviewed by group. These will then be proposed and brought back to the main meeting. Then there will be a public consultation for suggestions of what people would prefer.

7.6b) Queens Jubilee Celebrations

This is moving on well, the draft licencing is in and the council are working with licencing department and it is hoped to complete this later this week. The sports club has applied for the licence and has had this granted this for the event. The security company are booked and the caterers are now being chased to confirm and to finalise the paperwork.

Cllr Williams has looked at bunting and has looked at obtaining bunting for all the business down to the boat house. There are different options which have been looked at and it was proposed that everyone was given 2 x 10 metre length to put up where they wanted. Some bunting for the Drift was also going to be purchased. It was agreed to get material bunting rather than the plastic version. Another meeting will take place soon for this group and the preparations for the Jubilee event. Invitations will be going out to residents via the newsletter this month.

7.7 Personnel committee update

This group has not met this month. An agreement has been made but not currently been actioned.

8. Website

This is ongoing and it was thought to have Dedham Parish Council Facebook page. John Goldborough is happy to produce this and this may help with get information out quicker to the residents. The Parish Magazine will still be used as to what is going on in the village. A media policy is being discussed and this will help to give other options to residents to look at information and help to disseminated information to the public quicker.

9. To agree meeting dates for the forthcoming year.

The suggested dates that were put together at the last meeting which were agreed and these will be distributed to the website and put on noticeboards and forwarded to the Parish magazine.

10. Clerks' correspondence and contract enquiry forms

The Clerk had received correspondence from the Dedham Horticultural Society who wish to put up a poster in the noticeboards advertising their forthcoming monthly meetings and our twice yearly shows. **Discuss and agree.** contact them and say can put in the noticeboards.

An email has been received informing the council concerning a charity Hospital Hero Hike on Sunday 1st May. This will be taking place on footpaths around Dedham and a map of where it will take place will be put on the website for residents.

11. Training/Events

Reports on attended events
Nominations for new events
Nothing new for this item.

12. Items for the next agenda

Any items are to be sent to the Clerk.
Relocation of the Post Van which is in the village for 2 days a week.

13. Date and Time of the next meeting

17th May APM for residents at 5:30pm and DPC meeting at 6:30pm.
A Report from each working group Chair to be sent to Cllr Smith in readiness for the next meeting.
Cllr Smith will send out a report template to the Chair of the groups.

14. Chairman's closure of the meeting

Meeting closed at 8:10pm

Signed

Cllr Smith

Date

