

weeks to respond to the document. James will be writing a report on behalf of Colchester City Council as a response to this document and wanted to make sure there were no points raised by residents that he may have missed. The DCO was likely to be submitted in March 2025. Cllr Jonathan Smith suggested that a co-ordinated response was required.

CCC Thomas Rowe joined the meeting at 7.03 p.m.

23/172 Visitors Report (ECC Lewis Barber)

CCC Thomas Rowe mentioned that the uptake for the waste scheme was 22%.

23/173 Clerk's Report

None

23/174 Group 1 - Finance, Standards and Procedures Report

To approve payments in accordance with the Budget

Payments for February 2024

Parish Clerk Salary	£583.80
HMRC	£143.40
Mileage Expenses	£21.60
Parish Council Warden	£791.60
Moser Groundcare	£120.00
Duchy Barn Hire	£80.00
Hospitality	£12.48
LMC Media Management	£260.00
DM Payroll	<u>£130.00</u>
Total	<u>£2,142.88</u>

Proposed: Cllr Jonathan Smith
Agreed by all

Seconded: Cllr Steve Mole

23/175 Group 2 – Infrastructure & Asset Management

Cllr Steve Mole informed the meeting of issues on Grove Hill and that it was almost impassable for pedestrians to walk on. CCC Thomas Rowe informed the meeting that he would take this on board and deal with. It was suggested that a road sweeper would be able to clear the leaves that are currently contributing to increased flooding in that area. CCC Thomas Rowe informed the meeting that he would try to arrange for a road sweeper for this area.

Cllr Douglas Bourne has met with the organisers of the Friendly Benches. He would like to put something in the Parish Magazine and on Dedham Notes to see what interest in the Friendly Benches there would be.

The contract from Colchester City Council in regards to emptying the bins in 2024/2025 had been received and was £2,075.70 (increased from £1,942.50 for 2023/2024).

Cllr Steve Mole proposed to accept the new contract for 2024/2025.

Proposed Cllr Steve Mole

Seconded: Cllr Sheila Beeton

Agreed by all

Cllr Steve Mole proposed to accept the cost for three tree guards that would come from a local supplier.

Proposed Cllr Steve Mole

Seconded: Cllr Sheila Beeton

Cllr Douglas Bourn informed the meeting of a request by a health group to use the Recreation Ground for a "yoga" type activity. It would be for 15/20 people and would require no set up or equipment and would be on a weekly basis.

Proposed: Cllr Douglas Bourn

Seconded: Cllr Steve Mole

23/176

Group 3 – Community Relations

Cllr Douglas Bourn reported that the sustainability leaflet and poster was in the final stages. It will be printed and then would go out with the Parish Magazine. Cllr Douglas Bourn would then do a series of short articles for the magazine.

Cllr Sandra Williams informed the meeting that this year's Business Breakfast would be on Wednesday March 13th with guests arriving at 9.00 a.m. for a 9.30 a.m. start and it would finish around 11.15 a.m.

It would consist of a maximum of 24 people and the cost would be £14 per head food and drinks. The budget for this had been set at £370.00. An agenda for the Business Breakfast would be sent out in advance to those attending and the Parish Clerk was actioned to look for the letters from the previous year. The event will take place in the Marlborough, Dedham.

The Parish Council recorded that a meeting had taken place with AONB & the River Trust in regards to issues along the river in summertime. Cllr Gill Neville will post pictures of the river on Dedham Notes and will report any issues on the same social media outlet.

23/177

Group 4 - Planning

Planning report recommendations on planning applications listed below:

Call for sites meeting on 12th February 2024. Will be end of March before we know the process involved. They will send full details to all areas prior to this.

177.1 Applications for discussion at meeting

240022 - The Munnings Art Museum, Castle House, Castle Hill, Dedham – proposed erection of timber garden room to match existing style, reusing original material where possible following demolition of existing dilapidated room. (listed building)

Recommendation: Support proposal

Comments: Support proposal

Agreed by all

240023 - The Munnings Art Museum, Castle House, Castle Hill, Dedham – proposed erection of timber garden room to match existing style, reusing original material where possible following demolition of existing dilapidated room. (listed building)

Recommendation: Support proposal

Comments: Support proposal

Agreed by all

232915 – 5 Forge Street, Dedham – single storey rear extension for kitchen and utility room. Single storey side porch. Loft conversion with two dormer windows to rear and two roof Velux windows to front.

Recommendation: No Comment

Comments: No Comment

Agreed by all

177.2 Planning Applications – Observations conveyed under delegated authority since last meeting

177.3 Planning Applications – Decisions received since last meeting

232285 – 11 Forge Street, Dedham, CO7 6AR – single storey rear extension & loft conversion

Decision: Approve Conditional

232226 – Braemar, Crown Street, Dedham – single storey rear extension and new garage/workshop to replace existing.

Decision: Approve Conditional

232313 - Great House, High Street, Dedham – proposed cart lodge (following demolition of existing cart lodge). (Revised Description).

Decision: Approve Conditional

177.4 **Royal Square Update** – An independent report by Plumb Associates has just been received. This now needs to be reviewed by the planning group with recommendations coming forward at the next meeting .

177.5 **Petalo Lodge** – As previously stated this has been called in by Cllr Thomas Rowe and Karen Syrett. Cllr Rowe has also raised the issue of flooding due to potentially inadequate drainage .

It was reported that residents along the road are fearful of the dogs being kept in new kennels , which are potentially being used for commercial purposes . Some are unwilling to walk on the local footpaths due to fear of them escaping and they find it very intimidating.

It was questioned whether residents had raised this with the police and stated that any incidents of antisocial behaviour should be reported to the police and the council .

23/178 Group 5 – Traffic & Highways

Nothing to report

23/179 Group 6 – Personnel Committee

Nothing to report

Cllr Sheila Beeton requested that this not be included in every agenda and only added when required.

Agreed by all.

23/180 Councillor Vacancies

Cllr Jonathan Smith explained that with the Parish Council elections in May, we are unable to co-opt until that time.

The Parish Clerk suggested that the Parish Council could put names forward in that time and that vacancies could be advertised on social media.

The Parish Clerk was actioned to find out when the forms for standing at the May elections would be sent out to the Parish Council.

23/181 Social Media Policy

To agree and adopt the social media policy.

Proposed: Cllr Paul Harrison

Seconded: Cllr Steve Mole

Agreed by all

23/182 Sustainable Dedham leaflet

Cllr Douglas Bourn reported that the sustainability leaflet and poster was in the final stages. It will be printed and then would go out with the Parish Magazine. Cllr Douglas Bourn would then do a series of short articles for the magazine.

23/183

Training/Events

184.1 Reports on attended events

None

184.2 Nominations for new events

None

23/185

Information Exchange/Items for next agenda

None

23/186

To confirm date and time of next meeting

Date of next meeting: Monday 4th March 2024 at 6.30 p.m.

Meeting finished at 8.08 p.m.