Draft Minutes Only



Minutes of the meeting of Dedham Parish Council held on Monday 8th April 2024 at 6:30pm at the Duchy Barn.

<u>**Present:</u>** Cllr Stephen Mole (Vice-Chairman), Cllr Sheila Beeton, Cllr Sandra Williams, Cllr Douglas Bourn, Cllr Gill Neville & the Clerk, Mr G. Walkingshaw and 8 members of the public.</u>

24/01 Welcome and apologies for absence

The Vice-Chairman recorded thanks for Cllr Sandra Williams & Cllr Jonathan Smith for their work on behalf of Dedham Parish Council as both councillors would be stepping down at the next election.

Apologies for absence were received from Cllr Jonathan Smith & Cllr Paul Harrison.

24/02 Declaration of Members interests None

24/03 Public Open Forum (Maximum 15 minutes)

A resident enquired about the signs from Highways being replaced. Cllr Gill Neville reported that some had been sorted and others are in hand. The resident reported that the 30 mph sign in Brook Street had been knocked down.

A resident enquired about the Parish Council giving funding to help rejuvenate landscaping around the Barfields Almhouses. Cllr Steve Mole informed the meeting that the Parish Council would be favourable to supporting this project. The quote for work is in the region of \pm 1,800.

A resident informed the meeting that the consultation for National Grid could be this week. Cllr Steve Mole offered to work alongside the resident in response to the consultation.

24/04 To approve the minutes of the last meeting (4th March 2024)

The minutes of the last meeting were approvedProposed: Cllr Steve MoleSeconded: Cllr Gill NevilleAgreed by all

24/05 Visitors Report

None

24/06 Clerk's Report

The Clerk reported that the election deadline closed on Friday 5th April 2024 for the position of Parish Councillor for Dedham and 11 candidates would stand for election for the 9 places on the council. The Clerk further reported that the Internal Audit would be conducted on Monday 22nd April 2024 by Jan Stobart.

£549.20

£137.20

24/07 Group 1 - Finance, Standards and Procedures Report To approve payments in accordance with the Budget Payments for April 2024 Parish Clerk Salary HMRC

Mileage Expenses		£22.00
Home Working Allowance		£30.00
Moser Groundcare		£120.00
Moser Groundcare		£612.00
Print & Web (Sustainable Dedham)		£300.00
LMC		£240.00
LMC		£120.00
Defibrillator		£136.80
EALC/NALC		£523.93
RCCE		£59.70
Parish Council Warden		£946.00
Business Breakfast/Ink Cartridge		£294.86
Apogee		£654.00
Mileage Expenses		<u>£12.60</u>
	Total	<u>£4,758.29</u>

Proposed: Cllr Steve Mole Agreed by all Seconded: Cllr Douglas Bourn

Group 2 – Infrastructure & Asset Management Cllr Sheila Beeton reported that the Blue Plaque request had been submitted as a planning application for the second time. She further reported that the tree guards are ready to be put in position and that she had received a quote for the bench and concrete surround to go with it.

24/09 Group 3 – Community Relations

Cllr Douglas Bourn reported that the Business Breakfast had been very useful and included good discussions on the future shape of the High Street. He further reported that there were several new businesses in attendance as well.

24/10 Group 4 - Planning

24/08

Planning report recommendations on planning applications listed below:

10.1 Applications for discussion at meeting

240493 – Trinity House, Long Road East, Dedham – proposed rear and front extensions, new swimming pool and pool house.

PC Comments: Whilst we believe there are a number of positive elements to the planned proposals and do not object to some increase in the size of the property, we nonetheless believe that the cumulative impact of the proposals as submitted, (including the swimming pool and pool room) along with the substantive objections from an affected neighbour, mean that we are unable to support the proposals as submitted. We would like to see further engagement with the immediate neighbours and the planning authority regarding possible amendments with a view to resubmission.

Recommendation: Objection.

240652/240653 – Appletree Cottage, Anchor Lane, Dedham – extension to existing garden room, with the creation of a new flat roof, improvement of the existing bathroom and bedroom layout, replacement of existing window with new French door.

PC Comments: No Objections

240654 – The Gables, The Heath, Dedham – upgrade of existing conservatory with cavity walls on existing foundations, tiled hipped roof with velux rooflights. **PC Comments**: No objections

240665 – 12 Forge Street, Dedham – single storey side and rear extensions **PC Comments:** No Objections

- 10.2 Planning Applications Observations conveyed under delegated authority since last meeting
 240457 Shakespeare House, High Street, Dedham Change of use from Class E Retail to Class C3 residential use.
 PC Comments The Parish Council has previously refused to support this planning application.
- 10.3 Planning Applications Decisions received since last meeting
 232725 Little Orchard, Bargate Lane, Dedham proposed side and front extension.
 Decision: Approve Conditional

232915 – 5 Forge Street, Dedham – single storey rear extension for kitchen and utility room. Single storey side porch. Loft conversion with two dormer windows to rear and two roof Velux windows to front. **Decision**: Approve Conditional

240022 – The Munnings Arts Centre – proposed erection of timber garden room to match existing style, reusing original material where possible, following demolition of existing dilapidated garden room. **Decision:** Approve Conditional

240023 – **The Munnings Arts Centre** – proposed erection of timber garden room to match existing style, reusing original material where possible, following demolition of existing dilapidated garden room. **Decision:** Approve Conditional

240028 - 6 Kiln Cottages, Dragonfly House, Crown Street, Dedham – extension of front porch following recently approved application. Front porch now proposed to extend further across front elevation. **Decision:** Approve Conditional

230492 – Park Farm, Coopers Lane, Dedham Decision: Appeal Decision: The appeal is dismissed

Swanston Cottage – appeal dismissed

- 10.4 **Royal Square Update** The Parish Council has put out a statement with its response on the Parish council website.
- 10.5 **Petalo Lodge 232174/232364/232394/232290/232292 –** The Parish Council has responded to all of the Petalo Lodge planning applications.

24/11 Group 5 – Traffic & Highways

Cllr Gill Neville informed the meeting that Essex Police want to use Dedham in a pilot scheme looking at traffic problems. She further reported that the 30mph stickers are on order and should arrive in the next week.

24/12	Dedham Fun Run (Sunday 15th September 2024) Cllr Douglas Bourn proposed that the Parish Council allow usage of the recreation ground for the Dedham Fun Run 2024				
	-	sed: Cllr Douglas Bourn d by all.	Seconded: Cllr Steve Mole		
24/13	Notification of Playground Inspection Cllr Steve Mole informed the meeting of the next play area inspection, which will be in May 2024 by Rospa. Costs: Dedham Sports Field £78 Dedham War Memorial £78.00				
24/14	Traini 14.1	ng/Events Reports on attended events None			
	14.2	Nominations for new events None			
24/15	Information Exchange/Items for next agenda None				
24/16	Date o Mond	To confirm date and time of next meeting Date of next meeting: Monday 13 th May 2024 at 6.30 p.m. (Annual Parish Meeting) Monday 13 th May 2024 at 7.00 p.m. (Parish Council Meeting)			
	Meeting finished at 7.25 p.m.				

Signed..... Chairman

Date.....